

**THE COLLEGE OF THE FLORIDA KEYS
LAB/SPECIAL/COMMUNITY SERVICE FEE
REQUEST FORM
Detail of Fee Request (Form 77.3B)
Effective July 1, 2024**

			Account		Per Year	Per Course	Per Student	Comments	New	Current	Percentage of Change		Reason for Change
Course	Course Description	Type	No.	Description	Amount	Amount	Amount	Vendor Item Purchased From	Lab Fee	Lab Fee	Change in Fee	Change	
FAS3700	Aquaculture and Seafood Policy	Other Services	64500	Certification Fee and Book	\$ 3,900	\$ 3,900	\$ 260	HACCP					HACCP increased fee.
1	Offered Per Year	Supplies	65501	Class materials	200	200	13						
15	Estimated No. of Students			Total	\$ 4,100	\$ 4,100	\$ 273		\$ 273	\$ 189	\$ 84	45%	
			Account		Per Year	Per Course	Per Student	Comments	New	Current	Percentage of Change		Reason for Change
Course	Course Description	Type	No.	Description	Amount	Amount	Amount	Vendor Item Purchased From	Lab Fee	Lab Fee	Change in Fee	Change	
GIS3043	Geographic Info. Systems	Capital	70501	Capital Equipment Replacement (GPS; GIS)	\$ 500	\$ 500	33	Replace every year at \$500					Updated enrollment and added computer lab fee.
1	Offered Per Year	Capital	70506	CFK Computer Lab Use Fee	1,335	1,335	89	CFK replacement program					
15	Estimated No. of Students			Total	\$ 1,835	\$ 1,835	\$ 122		\$ 122	\$ 71	\$ 51	72%	
			Account		Per Year	Per Course	Per Student	Comments	New	Current	Percentage of Change		Reason for Change
Course	Course Description	Type	No.	Description	Amount	Amount	Amount	Vendor Item Purchased From	Lab Fee	Lab Fee	Change in Fee	Change	
ISC3133	Advanced Research Diving	Supplies	65501		\$ 106	\$ 106	8	Trident, Oceanic, ACE,					Updated enrollment, vessel and gear costs.
1	Offered Per Year	Maint. Materials	66001	BCDs, wetsuits, regulators, safety, general	401	401	31	Henderson, DAN etc. See Diving Assumptions for details.					
13	Estimated No. of Students	Capital	70501		573	573	44						
		Shipping	61000	Shipping for materials	40	40	3						
		Capital	71023	Primary and Secondary MAKO compressors	248	248	19	See diving assumptions for details.					
		Repairs/Maintenance	62502	Fill station and accessories	401	401	31	Breathing Air Concepts, ACE					
		Travel	60507	Non-employee servicing for MAKOs	32	32	2	Breathing Air Concepts					
		Rental	63005	FKCC 2 - 4 Trips @\$948	3,792	3,792	292	West Marine, ACE, Trident, Yamaha, 3D, Maritime Consortium, Sunset Marina,					
		PT Employee	57000	Technical Advisor	1,148	1,148	88	60 hrs/ \$19.13 per hr +					
		Liability	63503	Student Insurance flat fee	25	25	2	Medical Insurance for dive students 1/4 of flat fee					
		Liability	63503	Student Insurance	65	65	5	Medical Insurance for dive					
		Supplies	65501	Full Face Masks	403	403	31	High Tech Diving and Safety,					
		Capital	66001	Full Face Masks	780	780	60	OTS, AGA					
		Maint. Materials	70601	Full Face Masks Maintenance Materials	650	650	50						
		Shipping	61000	Full Face Mask - shipping	104	104	8	Fedex					
		Supplies	65501	Educational Tools	200	200	15	Home Depot (Batteries, Drills, concrete, pvc, zip ties)					
		Accreditation	65008	Instructor Renewal	160	160	12	SDI/TDI					
				Total	\$ 9,127	\$ 9,127	\$ 702		\$ 702	\$ 618	\$ 84	14%	
			Account		Per Year	Per Course	Per Student	Comments	New	Current	Percentage of Change		Reason for Change
Course	Course Description	Type	No.	Description	Amount	Amount	Amount	Vendor Item Purchased From	Lab Fee	Lab Fee	Change in Fee	Change	
MTE2810C	Motorboat Operations Course	Insurance	63503	Liability insurance upgrade	\$ 400	\$ 400	\$ 57	Estimated - risk					
		Fuel, Vehicular	64005	Fuel for trailering the vessels	40	40	6	Shell station					
1	Offered Per Year	Fuel, Vehicular	64005	Fuel for vessel	480	480	69	West Marine, ACE, Trident					

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7	Estimated No. of Students	Maintenance Materials	66001	flares, throwables etc.	225	225	32	West Marine, ACE, Trident, Yamaha, 3D, Maritime Consortium, Sunset Marina, crew. 4 trips.					No Change
		Membership	64502	Scientific Boating Safety Assoc.	80	80	11						
		Capital	70601	GPS, trailer	117	117	17						
		Other Services	69500	Boat Ramp Use	186	186	27	Estimated - City Marina at					
Total					\$ 1,528	\$ 1,528	\$ 218		\$ 218	\$ 218	\$ 0	0%	
Account					Per Year	Per Course	Per Student	Comments	New	Current	Change in Fee	Percentage of Change	Reason for Change
Course	Course Description	Type	No.	Description	Amount	Amount	Amount	Vendor Item Purchased From	Lab Fee	Lab Fee			
OCB3035	Nearshore and Offshore Ecology and Assessment	Rental	63005	FKCC 2 - 1 trip	\$ 948	\$ 948	\$ 55.8	West Marine, ACE, Trident, Yamaha, 3D, Maritime Consortium, Sunset Marina, 15mpg, \$3.50 per gallon.					Added capital increased enrollment.
		Fuel, Vehicular	64005	Gas CFK Van	14	14	1	Avg 12 miles per trip x 5 for					
1	Offered Per Year	Capital	70601	Sieve Shaker and Pans	57	57	4.35	sieve shaker see					
		Capital	70501	Sieve Shaker Pans	17	17	1.34	See sieve shaker					
17	Estimated No. of Students	Supplies	65501	Expendable class materials	400	400	24	Buckets, sampling gear, water proof paper, pens, clip boards, supplies, restoration					
Total					\$ 1,436	\$ 1,436	\$ 86		\$ 84	\$ 99	\$ (15)	-15%	
Account					Per Year	Per Course	Per Student	Comments	New	Current	Change in Fee	Percentage of Change	Reason for Change
Course	Course Description	Type	No.	Description	Amount	Amount	Amount	Vendor Item Purchased From	Lab Fee	Lab Fee			
OCB4103L	Forensic Marine Science Lab	Supplies	65501	Blood and Tissue Kit	\$ 300	\$ 300	\$ 23	Qiagen \$300 1.5 kits/year					No Change
		Supplies	65501	PCR Purification Kit	390	390	30	qiagen \$390 1.5 kits/year					
		Supplies	65501	Mix Master Kit	362	362	28	qiagen \$362 1.5 kits per year					
1	Offered Per Year	Supplies	65501	Expendable Lab supplies	328	328	25	Ward's Scientific, Carolina Biological. see 4103L					
13	Estimated No. of Students	supplies	65501	Custom PCR Primers	50	50	4	sigma aldrich					
		Capital	70501	DNA Gel Prep and Processing Equip	367	367	28	(vortex, centrifuge, autoclave replaced every five years.					
		Other Services	64501	DNA Sequencing Services	306	306	24	NCSU					
		Shipping	61000	Shipping	200	200	15						
			61000		(15)	(15)	(1)	Adjust to no change					
Total					\$ 2,288	\$ 2,288	\$ 176		\$ 176	\$ 176	\$ 0	0%	